

Definitions:

- DMA** A unit of mathematical content. All MAT classes require a minimum pre-requisite of DMA010 to DMA 050. MAT 121 requires DMA 010 to DMA060. MAT 171 requires DMA 010 to DMA 080.
- DMS001** A generic one credit hour course shell consisting of 0.75 hours of lecture and 0.50 hours of lab. A student must complete a minimum of **one** DMA in a 5-week mini-mester. Any DMA may be completed in a DMS 001 shell course. Under our current initiative, only DMA030 through DMA 080 should be needed.
- DMS002** A two credit hour course shell consisting of 1.5 hours of lecture and 1 hour of lab. A student must complete a minimum of **two** DMA's in a 15-week mini-mester. Any two DMA's may be completed in the DMS002 shell. However, under our current initiative, a student should be completing DMA010 and DMA020. Any student who has completed any one DMA prior to the start of the term should register for DMS001.
- LLB096** Supplemental Instruction co-requisite for all DMS002 courses. Every student registered for DMS002 under the current initiative must be registered for the corresponding SI session. The instructor, in coordination with student services, will provide students information about important resources available to students at GTCC during the SI hour. In addition, time will be spent providing students with an orientation to developmental mathematics at GTCC, instruction in math concepts, and proper advising for the next semester.

Advising and Developmental Math:

1. Identify the student's program requirement in mathematics.
2. Determine which DMA's are required for the MAT class in the student's program.
3. Examine the student's STAC screen to determine which DMA's have been completed. DMA's with CC or NC status have been completed.
4. If the student hasn't completed any DMA's, they need to register for **one** DMS002 course and the corresponding LLB196 supplemental instruction course should automatically register at the same time. Review the comments section in Web Adviser which will list the days and time for both the DMS class and the SI hour. Write the days and times the class meets on the student's schedule, as the SI doesn't print on the schedule and the hours that print on the DMS class can be difficult to read from the student's schedule.
5. If the student has completed at least one DMA, they will need to register for DMS001 shell course(s). Count the number of DMA's the student has left to complete. The student should register for **one** section of DMS001 per mini-mester up to the number they have left to complete. The maximum number of mini-mester DMS001 for fall or spring is three and for summer is two. Each Mini-mester can be identified by the letter in the section number. The mini-mesters are in alphabetical order. For example, DMS001G (first 5 weeks), DMS001H (second 5 weeks), and DMS001I (third 5 weeks).

If you are in doubt about how to properly place a student in developmental math, please contact any member of the Mathematics Department:

Jay DeJohn, Chair	(x 50140)	Brandi Garrett	(x 53050)	Chris Murphy	(x 53071)
Anita Hollar, Lab Coordinator	(x 50339)	Toi Graham	(x 50224)	Terri Roach	(x 50625)
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